



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

**INFRASTRUCTURE, SAFETY AND GROWTH
SCRUTINY COMMITTEE**

4 July 2023

Dear Councillor

A Meeting of the Infrastructure, Safety and Growth Scrutiny Committee will be held in **Town Hall, Market Street, Tamworth on Wednesday, 12th July, 2023 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, consisting of stylized initials and a long horizontal line extending to the right.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meeting (Pages 5 - 10)**
- 3 Declarations of Interest**

To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.

When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.

4 Update from the Chair

5 Responses to Reports of the Infrastructure Safety & Growth Committee

Update on responses received to Reports of the Infrastructure Safety & Growth Committee:

6 Consideration of Matters referred to the Infrastructure Safety & Growth Committee from Cabinet or Council

(Discussion item)

7 Museum Accreditation (To Follow)

(Report of the Portfolio Holder for Entertainment and Leisure)

8 Forward Plan

(Discussion item – link to Forward Plan is attached)

[Browse plans - Cabinet, 2023 :: Tamworth Borough Council](#)

9 Working Group Updates

To receive updates from any Working Groups

10 Infrastructure Safety & Growth Scrutiny Committee Work Plan (Pages 11 - 12)

(Update and discussion on the Infrastructure Safety & Growth Scrutiny Work Plan)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

If a member of the public is particularly concerned about accidental filming, please contact a member of Democratic Services before selecting a seat

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: C Dean, B Clarke, R Claymore, T Clements, J Jones, J Oates, B Price, R Pritchard and L Wood

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MINUTES OF A MEETING OF THE INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY COMMITTEE HELD ON 15th JUNE 2023

PRESENT: Councillor C Dean (Chair), Councillors B Price, B Clarke, R Claymore, T Clements, J Jones, D Maycock and L Wood

CABINET: Councillor Thomas Jay
Councillor Paul Turner

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Alice Poulton (Future High Streets Fund Project Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Leanne Costello (Democratic and Executive Support Officer)

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R Pritchard and Councillor J Oates, Councillor D Maycock attended as a substitute.

2 APPOINTMENT OF VICE-CHAIR

Resolved that Councillor B Price was appointed as Vice-Chair.

(Moved by Councillor C Dean and seconded by Councillor R Claymore)

3 MINUTES OF THE PREVIOUS TWO MEETINGS

The minutes of the previous two meetings held on 23rd March 2023 and 5th April 2023 were approved as a correct record.

(Moved by Councillor B Price and seconded by Councillor D Maycock)

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 UPDATE FROM THE CHAIR

There were no updates from the Chair.

6 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE

The Chair reported that the recommendations from the Committee Meeting on 23rd March around EV charging were taken to Cabinet on the 6th April.

It was resolved that Cabinet endorsed the recommendations from the report and the additional two recommendations from the Committee.

7 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL

None.

8 DUAL STREAM (RECYCLING SERVICE) QUARTERLY UPDATE

Report of the General Manager to provide the Committee with an update on the dual stream recycling collections which were introduced in both Tamworth and Lichfield in May 2022.

The Chair welcomed the Portfolio Holder, Councillor T Jay, Operations Manager, Joint Waste Service, Steve Gee and Customer Relations and Performance Manager, Joint Waste Service, Victoria Woodhouse.

The Operations Manager introduced the report. It was noted that complaints which had previously increased had fallen dramatically and are back at what would be considered a normal level.

The Committee made the following comments/observations and asked the following questions:

1. Whether the drop in the recycling rate could be due to a change in buying habits? It was reported that there was not any specific data around this but buying habits had changed as had suppliers; packaging is being reduced because of the EPR (Extended Producer Responsibility) agenda, where producers will be asked to pay towards costs of recycling packaging they produce in the future. Total tonnage as dropped.
2. Whether there were any specific categories around Missed Collections? It was reported that there was no data, but it appeared to largely come down to human error. It was highlighted that the Council has a collection rate of 99.99% made on time.
3. Sustainability of the Blue bags? It was reported that a new blue bag had been sourced which is a tube design which should be more sustainable moving forward. It was confirmed that there is no roll out being carried out, but that the service hold approximately 7000 bags which will be available when bags need replacing, and also that residents are able to request an additional blue bag. It was reported that crews are not able to carry spare

bags and they must be requested, but where a bag is lost on route this is reported by the crew and a new bag is automatically ordered.

4. How was contamination managed in flat/multi occupancy accommodation and what work is being done with residents? It was reported that recycling produced was not the same quality from flats/multi-occupancy accommodation as single household residencies. Where there is contamination, it was the landlords responsibility to rectify this. Residents buy in, is considered key. It was stated that every resident would be getting a personally addressed letter. The Service has two recycling officers in the districts who were able to do resident meetings and had been engaging with landlords.
5. It was acknowledged that the increase in the assisted service was a positive and that this should continue to be communicated as an option. The Committee asked that officers made residents aware that this service is available.
6. Clarification was sought regarding the 'round' review following the new housing developments in the borough. Officers were asked what impact was expected on collection times and costs? It was reported that there is finance in the Joint Waste Board reserves to fund additional collections from growth. It was explained that this is a stepped process as new trucks can't be funded until there is sufficient need, therefore this would have an impact on costs. It was asked that when the next review is completed that a report be brought back to Committee.
7. A discussion was held around upcoming projects including a Citizens app and a Campaign which Lichfield District Council were also reviewing. The Portfolio Holder confirmed that these would only be considered if they met the needs of Tamworth.

RESOLVED: That the Committee:

Noted the update on the performance of the Dual Stream Recycling Service.

(Moved by Councillor B Price and seconded by Councillor L Wood)

The Committee thanks the officers for their report and the Operations Manager and Customer Relations Performance Manager left the meeting.

9 FUTURE HIGH STREET FUND QUARTERLY UPDATE

Report of the Leader of the Council to provide an update on the Future High Streets Fund (FHSF) programme of works.

The Chair introduced the Leader of the Council, Councillor P Turner, who introduced the Assistant Director, Regeneration and Growth, Anna Miller and

Future High Streets Fund Project Officer, Communities, Planning and Partnerships, Alice Poulton.

The Future High Streets Fund Project Officer, Communities, Planning and Partnerships, Alice Poulton introduced the report noting that since the report was released, there had been a decision on the change in scope of the Middle Entry Project and they were ready to sign the Pre-Construction Services Agreement (PCSA). It was also noted that the report stated that the refurbishment of the Tamworth Enterprise Centre (TEC) had been due to start in Autumn, but this is now expected to start in August.

The Committee made the following comments/observations and asked the following questions:

1. Clarification around the removal of Street Furniture at The Peel Café as it was noted that these are well used during the summer? It was confirmed that five benches and a large planter were being removed but that they are trying to leave moving them to as close to the work start date as possible.
2. Whether any consideration had been given to Royal British Legion Parade which takes place through the Town Centre in November? It was reported that Officers had been liaising with Arts and Events team around events but this one had not been raised. Officers suggested that the route of the Parade may not be too affected, however they would raise it at the monthly delivery meeting attended by arts and events, the next meeting is next week.
3. Confirmation that the College had funding in place for their building? It was confirmed by officers that the College had full funding in place and were hoping to open by the end of next year.
4. Clarification around the scope of works now for Middle Entry and whether this had changed, and how this was being financed if not? It was reported that the project was continuing with the full scope of works and that a report was being submitted to Full Council in July asking for additional Capital Monies to attach to the project. It was reported that the initial requirement by Government was to spend Monies by end of March 2024 and Council was hoping to commit the money by then, but that delivery could go beyond this date. Money committed to the project by Tamworth Borough Council would not be bound by the government timelines for spend.
5. It was questioned whether work on The Peel café and the Market Street properties on the other side of the road would be overlap and when cost estimates could be expected? Officers confirmed that they would be on site soon at the Peel Café whilst the work on the Market Street properties would be in 3 phases. Phase 1, making safe and watertight, Phase 2, drying out the properties and applying for planning consents and Phase 3 which would be the refitting of the properties. Phase 1 may be

implemented whilst the Peel Café works are ongoing. Officers advised that early draft estimates could be available in August/September 2023.

6. Clarification was sought around the level of Communication with businesses affected by the works and whether business had been approached directly? Officers reported that there was information displayed on the Transforming Tamworth Website but acknowledge that feedback has suggested that information was not reaching all audiences, and that this was being explored. The Portfolio Holder confirmed that as the project progresses, Officers would be tasked with visiting shops and taking documents to businesses. It was reported that information was planned to be displayed on hoarding, but they have held back on this due to timescales moving and awaiting planning being approved to avoid giving misinformation. Officers also confirmed that business affected by planning applications would have been notified via the planning service. It was also noted that monthly engagement sessions had been held for a number of years, but these had not been well attended. A business engagement session was held in October 2021 to discuss this and other projects and representatives from approximately 40 business attended, and everyone was given an engagement pack. It was reported that Speller Metcalfe would have a site hub within the YMCA building in Market Street where Site Managers would be available and they will be delivering daily comms on the ground as part of the works, in fact it was one of the reasons why they were appointed because having so many projects in a very small town centre was going to need a lot of communications. Speller Metcalf have a very good reputation for keeping people involved.

RESOLVED: That the Committee endorsed the report.

*(Moved by Councillor T Clements and seconded by
Councillor R Claymore)*

10 FORWARD PLAN

It was agreed that the Forward Plan can be taken away for review.

11 WORKING GROUP UPDATES

The Chair advised the Committee that she would like the two Working Groups to continue and ask for new volunteers.

The Working Groups were agreed as:

Review of policy / engagement relating to migrant travelling community:

C Dean
R Claymore
L Woods

Facilities for HGV Drivers in Tamworth

B Price
T Clements
Co-opt S Daniels

12 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN

The Chair is awaiting a meeting with ELT to look at Council Plans.

It was requested that the EV Strategy item be brought forward from the November meeting that was previously agreed.

It was requested that Council Housing repairs are an issue, the Chair confirmed that there is an update coming to the Corporate Scrutiny meeting and it was agreed that they would review this item following the Corporate Scrutiny item.

Chair

IS&G Infrastructure, Safety and Growth Scrutiny Work Plan

Work Plan	
DATE	SUBJECT
12 July 2023	Museum Accreditation
13 September 2023 (TBC)	Dual Stream (recycling service) quarterly update
13 September 2023	PSPO (Tamworth Dog Control)
13 September 2023	Future High Street Fund (quarterly update)
13 September 2023	Staffordshire Sustainability Board Update - Adaptation Plan
13 September 2023	Consultation responses – Local Plan
10 October 2023	Local Plan Progression Options
10 October 2023	Monitoring Report
21 November 2023	EV Charging Update
21 November 2023	Infrastructure Funding Statement
17 January 2024	Future High Street Fund (quarterly update)
17 January 2024 (TBC)	Dual Stream (recycling service) quarterly update
21 March 2024	Future High Street Fund (quarterly update)
21 March 2024 (TBC)	Dual Stream (recycling service) quarterly update
21st March 2023	CCTV update
Date to be confirmed (Oct)	Nature Recovery Declaration
Date to be confirmed	Town Hall Proposals
Date to be confirmed	Council Housing Repairs Policy
Date to be confirmed	Review of policy / engagement with stakeholders relating to migrant travelling community
Date to be confirmed	Fire Safety Update
Date to be confirmed	Assembly Rooms
Date to be confirmed	Plastic pollution (following Motion at full Council 28.02.23)
Quarterly updates	Future High Street Fund
Quarterly updates	Dual Stream (recycling service) updates

Working Groups		
Topic	Possible WG Members	Target IS&G Com meeting date
Review of policy / engagement relating to	Cllr C Dean Cllr R Claymore	

migrant travelling community	Cllr L Woods	
Facilities for HGV Drivers in Tamworth	Cllr B Price Cllr T Clements Co-opt S Daniels	

Upcoming Infrastructure, Safety and Growth Scrutiny Committee Meetings

Meeting dates :

15 June 2023

12 July 2023

13 September 2023

10 October 2023

21 November 2023

17 January 2024

21 March 2024